

ACCESS TO WORK

Access to Work are a team of people who are skilled and experienced in helping people with disabilities in work.

Access to Work can offer:

- Guidance and practical help
- Assessment and advice
- Advice on adapting premises, or getting special equipment

Staff with disabilities who want to explore the possibility of obtaining appropriate equipment to help them at work should contact the Equal Opportunities Team, Michaela Lefley, Tel: 252 3334, Email: mr20@le.ac.uk

The Access to Work Team will require the following information from the member of staff concerned:

- National Insurance No.
- Place of Work
- Home Address & Tel No.
- Contact Name in Organisation – **Mrs Michaela Lefley**
- Contact Tel. No. – **0116 252 3334**
- Contact Address – **Equal Opportunities Team, University of Leicester, University Road, Leicester LE1 7RH**
- Brief Description of Disability Problem.

The application will be passed onto an Adviser who will contact the person concerned (normally within one week) for a convenient time to come and assess.